

February 2020 Sail2Change Board Meeting Minutes

Wednesday, 2.12.2020

Board & Staff Next Steps

Agenda:

- Monthly Financial Report (*5 minutes*)
- Updates: Fundraising, Program, Outreach (*10 Minutes*)
- Board Member Expectations (update to By Laws) (15 Minutes)
 - Create personal list each month of 10 possible supporter or donor to Sail2Change with introduction
 - Minimum 1 committee meeting per month
 - Proactive outreach to staff with available time for volunteer time
 - Participating and recommendations for public events
 - Prioritize board meeting participation each month
 - Hourly log submission for record keeping
- Youth Discussion (*30 Mins*)
- Case for Support and Budget Review and/or Approval (*15 minutes*)
- Dieters Employment Contract (*15 Minutes*)

Administrative and Outreach Staff Duties

- **Look into** Streamlining communications: Facebook, text, hubs, emails, Remind App, team snap
- Text parents for monthly updates and newsletters
- **Outreach Day:** come and meet Sail2Change, get on the ground floor of this amazing opportunity.
- Print out case for support on eco-friendly paper, add a graphic that we request from the printer.
- Put WFR on the bio of our website- safety page and what are our policies
- Revise and edit Katie's and Ashley's Employee contract with the formatting that Lisanne provided
- B Corp volunteer day- meet and attend an event
- Discuss with Nichole to be a part of the Advisory board
- Approval of Minutes from January, circulate for approval
- Provide Lisanne with pamphlets about Sail2Change
- Send Courtney's resume to board

Tabled Discussions

- Chairman of Board- to be added to next board meeting agenda
- Dieters Employment Contract
- Approve edit to by laws

Board Member Tasks

- Alex will reach out for more grant writer recommendations
- Alex will discuss reaching out to Nichole for being a part of the advisory board
- Fundraising committee meeting before next board meeting
- B Corp volunteer day- meet and attend an event
- Mitchell will send a recommendation about cider house to have one of our board meetings at.
- Michael will reach out to Ilani with Dieter

<p>Call Meeting to Order</p> <p>Location: Willamette Sailing Club</p>	<p>Dieter made a motion to call the meeting to order at 6:44pm Lisanne seconded the motion Yes: All No: None Abstain: None The meeting was called to order at 6:42pm</p> <p>Board Attendance: Present: Katie Allen, Michael Johnson, Lisanne Butterfield, Alex Earl On phone call: Absent: Nichole Watson, Brian Moore, David Welch</p> <p>Guest Attendance: Ashley Barnes, Staff; Michelle Bruncks, Staff; Mitchell Burke, Advisory Board Member</p>
<p>Board Member Expectations</p>	<p>6:45 pm Review of board governance:</p> <ul style="list-style-type: none"> • Financial distribution- contribute what you are comfortable with. • Chairman: we need a chairman for the board • Outreach to youth and fundraising is the expectations from board member for the summer program. • Recommendation to have the board members to come and be a part of the program and how to make an impact • Advisory board: De Henderson, Mitchell Burke and David Welch <ul style="list-style-type: none"> o Discussed Nichole being a part of the DEI Advisory board
<p>Interview from youth</p>	<p>7:00 pm We had one of our youth come in for an interview in front of the board.</p> <ul style="list-style-type: none"> • Pizza outreach was successful • Great experience, gained knowledge and skills • Continued sailing • Different perspective from the youth around us- different schools • Good idea to start with sailing before to feel more comfortable in your own surroundings, then leading into the wilderness after. Sailing is a good way for the parents to gain trust with the youth. • Finishing the backpacking trip made him stronger and was a great achievement. It was very rough. • The youth last year can help push the kids along. • They question themselves, break them down and get them a vulnerable place where they bond. Very uncomfortable situation with high physical demand and with new people away from your comfort zone. • Kids need arenas where they can excel- they need assistance to get through school and their teenage years. They are excellent kids, they just need the arena to grown. • Peer to Peer- have the youth come talk to others about the program, and pizza. • Streamlining communications: Facebook, text, hubs, emails, Remind App, team snap

	<ul style="list-style-type: none"> • Recommending Step up program for middle to high school transitions. Rope Courses. Reach out to DSHS and Foster Care programs. • Courtney is a candidate for a volunteer Coordinator
Hiring Courtney	7:15pm <ul style="list-style-type: none"> • 10 hours a week for volunteer outreach, communication • Send resume to board
Updates	7:18pm <ul style="list-style-type: none"> • Updates: Fundraising <ul style="list-style-type: none"> o Grant Writing- important to have a guide that understand the technique and have connections in the area o Alex will reach out for more grant writer recommendations o Outreach Day: come and meet Sail2Change • Advisory board: De Henderson, Mitchell Burke and David Welch
Meeting Adjourned	<p>Dieter made a motion to adjourn the meeting Lisanne seconded the motion Yes: All No: None Abstain: None The meeting was called to order at 6:42pm Meeting adjourned at 8:16pm.</p>