

# October Sail2Change Board Meeting Minutes

Wednesday, 10.09.2019

## Board & Staff Next Steps

### Administrative and Outreach Staff Duties

- Dieter: Invite someone from Willamette sailing Club on the Board
- Send Alex the new board member packet with expectations, Bylaws etc.
- Create e-mail Addressed for Brian and Alex
- Alex business card
- Send invites to the board about events
- Reach out to Dezi Mcadeemis recommended by Alex Earl
- Connect to Bridge Meadows, referred by David
- Invite someone from Willamette Sailing Club on the Board
- Contact Mazama's Nonprofit outdoor summer program for kids
- Circulate ideas virtually to board members about potential partners/vendors
- Research: KNL Gates law firm, Rachel Worth & Nitsu Iwasaki, who is a board member of BCM
- Contact Companies on BCM
- Caldara
- University of Oregon- Outdoor Education Program, special outdoor education center, master level students might be available.
- Connect with PSU for students

### Fundraising

- Tabled discussion about Bridge Meadows and the strategic fundraising plan

### Financial

- Tabled discussion to Annual Auditor for Financial statement

### Board Member Tasks

- Alex Earl will introduce Dezi McAdeemis to us and connect us to a grant writer
- If you can think of organizations who may be potential outdoor/wilderness organizations to partner with, please send recommendation to the team
- Board members are to pay the invoices for their business cards

<p><b>Call Meeting to Order</b></p> <p><b>Location:</b> 1211 SW 5th Ave, SW 5th Ave, Portland 97204</p> <p><b>Zoom ID:</b> 542-149-857</p>	<p>Dieter made a motion to call the meeting to order at 6:33pm Michael seconded the motion Yes: All No: None Abstain: None The meeting was called to order at 6:33pm</p> <p>Board Attendance Present: Dieter Waiblinger, Katie Allen, Michael Johnson, Lisa Zauner, Brian Moore Absent: Lisanne Butterfield, Nichole Watson</p>
--	---

	<p>Guest Attendance: Ashley Barnes, Staff; David Welch, Consultant; Alex Earl, Guest</p>
<p><b>Discussion of Old Business</b></p>	<p><b>6:33 pm</b> The group discussed old business. No action was taken.</p>
<p><b>Nomination of Alex Earl to the board</b></p>	<p><b>6:53 pm</b> Brian opened discussion about the possible nomination of Alex Earl to the board. Board discussed the merits of the nomination and the benefits and concerns regarding Alex Earl's possible participation as a board member.</p> <ul style="list-style-type: none"> <li>● Motion: Dieter made a motion to nominate Alex as a board member</li> <li>● Second: Lisa</li> <li>● Vote: <ul style="list-style-type: none"> <li>○ Yes: Michael Johnson, Brian Moore, Katelynn Allen, Dieter Waiblinger, Lisa Zauner</li> <li>○ No: None</li> <li>○ Abstain: None</li> </ul> </li> <li>● The vote passed and Alex Earl was nominated to the board effective immediately upon his acceptance.</li> </ul> <p><b>Notes:</b> Alex Earl accepted his nomination immediately upon notification of the vote. Welcome Alex Early to the Board!</p>
<p><b>Approval of financial statements</b></p>	<p><b>7:02pm</b></p> <ul style="list-style-type: none"> <li>● Motion: Brian made a motion to approve the financial statements as presented</li> <li>● Second: Michael</li> <li>● Vote: <ul style="list-style-type: none"> <li>○ Yes: Dieter Waiblinger, Michael Johnson, Lisa Zauner, Katelynn Allen, Brian Moore, Alex Earl</li> <li>○ No: None</li> <li>○ Abstain: None</li> </ul> </li> <li>● The vote passed and the financial statements were approved by the board.</li> </ul> <p><b>Notes:</b> The board discussed hiring an annual auditor to audit the organization's financials. It was determined that Sail2Change has too small an annual budget to warrant annual audits. No further action was taken.</p>
<p><b>Approval of August Minutes</b></p>	<p><b>7:12pm</b></p> <ul style="list-style-type: none"> <li>● Motion: Dieter made a motion to approve the August minutes as presented</li> <li>● Second: Michael</li> <li>● Vote: <ul style="list-style-type: none"> <li>○ Yes: Brian Moore, Michael Johnson, Dieter Waiblinger, Katelynn Allen, Lisa Zauner</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>o No: None</li> <li>o Abstain: Alex Earl</li> <li>● The vote passed</li> </ul>
<p><b>Discussion of Summer Program</b></p>	<p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>● Invite someone from Willamette sailing Club on the Board</li> <li>● Mazama’s Nonprofit outdoor summer program for kids</li> <li>● Circulate ideas virtually to board members about potential partners</li> <li>● Hire a program director who is knowledgeable/present in the community of the youth we serve, to bridge the gap with EDI, to focus on our target populations, communities in title 2 schools, communities of color etc.</li> <li>● Find professionals within the wilderness experienced background niche</li> <li>● If we go through an organization, make sure they understand who we serve, our expectations, how we are unique. The organization has a benefit out of it as well, connection within the community, connection opportunity with new relationships.</li> <li>● We build in some consistency year to year</li> <li>● There can be an issue with hiring new program directors every year</li> <li>● Programs metrics: how may kids, where, when</li> <li>● Hire a program manager to go with the kids, know what they are doing with the vendor, connection to the programming</li> <li>● Tasks and next steps were identified, no official action was taken</li> </ul>
<p><b>Meeting Adjourned</b></p>	<ul style="list-style-type: none"> <li>● Motion: Dieter made a motion to adjourn the meeting at 8:18pm</li> <li>● Second: Brian</li> <li>● Vote: <ul style="list-style-type: none"> <li>o Yes: All</li> <li>o No: None</li> <li>o Abstain: None</li> </ul> </li> <li>● The meeting was adjourned at 8:18pm</li> </ul>